

3.3: School Specific Addendum

School Name: Discovery Elementary School and Williamsburg Middle School

Use Permit Number: U-3372-13-1 (two schools currently share one UP)

Approved

Arlington Public Schools

### 3.3.4 Secure Bike Parking, Shower, and Locker Requirements

***Staff awareness:***

The STC will notify staff members via email at least twice a year, once for each semester, about the availability of the bicycle lockers, showers, and storage lockers. The STC will also encourage all bike parking users to register their bicycles with the Arlington County Police Department for added security in the event that the bike is stolen. Notifications regarding the facilities may be bundled into the other staff transportation promotion and incentive information distributed per the schools' TDM Plan.

***Policy for abandoned bikes and trash cleanup:***

The STC will check with bike parking users at least quarterly to ensure that only bicycles are stored there and will remove any non-bicycle items. The STCs will ensure school maintenance and custodial staff are aware of their responsibility for maintenance and cleaning of bike parking facilities, including the bike parking area, showers and storage locker room.