

**ADVISORY COUNCIL ON SCHOOL FACILITIES AND CAPITAL PROGRAMS (FAC)**  
**MEETING MINUTES**  
October 3, 2022 – 6:30 PM  
Arlington Career Center – Common Area

**In Attendance:** Jeff Chambers, Rosa Cheney (Chair), Michael DePalma, Michael Freda, Kateri Garcia, David Goodman, Iliana Gonzales, Cynthia Hilton, Sally Hoekstra, Rebecca Hunter, Zachary Larnard, Steven Leutner, Kelley Litzner (Vice-Chair), Adam Rasmussen

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**1. Introductions:**

nd year on FAC, BiDev, three childree2

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- th year on FAC, serves on Parks & Rec commission, passionate about athletic field scheduling
- g. Cynthia Hilton: Member, 2nd year on FAC, brings passion for our collective contributions make a difference and is really interested in accommodation for common spaces
- h. David Goodman: Member, 3rd year on FAC, interested in buildings at Master Planning level to ensure the facilities we're building are adaptable/flexible
- i. Steve Leutner: Member, 5th year on the FAC, 3 kids (2 at Science Focus, 1 at Dorothy Hamm), passionate about efficiency and how public common spaces



6. **Liaison Update:** Need to elect / appoint liaisons and FAC Secretary
  - a. Langston Blvd Project looking for a FAC Liaison (County Board): David Goodman (Primary); Cynthia Hilton (Secondary / Back-Up). DePalma will follow-up with timeline and expectations.
  - b. MC/MM Staff Meeting Liaison (2-3 meetings when developing budget): Zach Larnard
  - c. BAC: Cynthia Hilton
  - d. ACTL: Rebecca Hunter
  - e. Secretary: Kelley Litzner (Primary); Kateri Garcia (Secondary / Back-Up)
  - f. Voted to elect the slate above.
  - g. Requests:
    - i. Request to revisit FAC policy by Steve Leutner – perhaps lift restriction on member time on FAC.
    - ii. Need volunteers to fill out FAC membership.

7. **Preliminary 2022 Enrollment:**

- a. Iliana Gonzalez (APS): gave update on preliminary enrollment numbers and how data is utilized by APS.
- b. Explained that Sept 30<sup>th</sup> data is used to give schools time to update rosters.
- c. Use fall projections to help plan for follow-on years that also include school boundary changes and transportation planning. Also used for big-picture capital capacity planning.
- d. Rosa Cheney: Question from Rebecca about CTE classes. Demand for CTE is tracked with real data; can you speak to this more? Answer: CTE break-out included as a footnote in monthly reports since June. Still looking at a way to make what students are studying (could be taking multiple classes, etc.).
- e. Steve Leutner: Question on swing space. Answer: swing space is still being discussed. Swing space will be planned/executed in 2026.

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8. Career Center BLPC Update: Summer/Schematic Design for Discussion and Recommendation
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ix. Adam : Question: learned that it's never too early to design specs for field space...when will the schematic / specs for the field be determined?